

VILLAGE OF HOFFMAN ESTATES  
**NOTICE TO BID**

The Village of Hoffman Estates Department of Public Works is soliciting bids, as described in these documents, for:

**2024–2026 LANDSCAPE MAINTENANCE SERVICE OF VILLAGE-MAINTAINED PROPERTIES (“A SITES”) AND COUNTY/STATE RIGHTS-OF-WAY (“B SITES”) - WEEKLY AND BIWEEKLY SERVICE**

Sealed bids will be received at the Office of the Village Clerk of the Village of Hoffman Estates (1900 Hassell Road) Cook County, Illinois, until Wednesday March 13, 2024 at 10:00 AM. All bids will be publicly opened immediately thereafter.

It is the responsibility of the bidder to schedule and attend a mandatory pre-bid site visit and meet the specified opening time; any bid not so received will be returned unopened. Bids must be identified as such on the outside of the sealed envelope. This can be done by marking the envelope "SEALED BID" and with the following information:

Company’s Name  
Company Address  
Name of Bid (“2024-2026 LANDSCAPE SERVICES – A & B SITES”)  
Date and Time of Bid Opening

Specifications and complete bid documents may be obtained from the Office of the Village Clerk. Further information regarding this bid may be obtained by contacting Nick Lackowski, Village Forester, at [Nick.Lackowski@vohe.org](mailto:Nick.Lackowski@vohe.org) or 847.490.6800.

The Village of Hoffman Estates strongly encourages minority firms and women’s business enterprises to apply. If subcontracts are to be let, the primary contractor shall take these same affirmative steps to solicit bids from minority and women’s firms.

The Village reserves the right to reject and/or award any and all bids, or parts thereof, and to waive formalities and technicalities according to the best interest of the Village.

By the Order of the Mayor and Board of Trustees of the Village of Hoffman Estates.

February 20, 2024  
DATE

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Bev Romanoff, Village Clerk

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(DATE)